Report

Weeklong Online Workshop on Online Evaluation System
(22-26 June 2021)
In association with Nowgong College, Assam

The Teaching Learning Centre, Tezpur University has been conducting different interdisciplnary and discipline specific Faculty Development Programmes along with other training Programs for teachers of higher education as per PMMMNMTT mandate since 2018. Keeping in view the norms regarding COVID19 Pandemic, Teaching Learning Centre, in association with Nowgong College, Nagaon, Assam conducted one weeklong online FDP in Online Evaluation System during 22-26 June 2021.

The areas covered in the FDP are - Online Examination System: Basic Philosophy, Cloud Based Storage of E-content, LMS MOODLE and Evaluation, LMS Google Classroom & Evaluation, Innovative Tools for Online Assessment and Evaluation etc.

The FDP course included both live sessions and pre-recorded video sessions disseminated in online mode and some related activity along with assignments were given to the participants. The entire program was managed through Google Classroom and Google Meet. There were 130 registered participants in the programme and completion certificate was given to 120 eligible participants. Feedback on the sessions were carried out on each day to assess the quality of the programme.

A Standard Operating Procedure(SOP) of the program was shared in online platform. The Google Classroom comment facility and WhatsApp Group was used as

discussion forum for technical sessions in addition to live discussion during live meetings.

Day 1: 22-06-2021 Tuesday

The inaugural cum introduction session of the FDP was graced by the Director of TLC, TU Professor Subhrangshu Sekhar Sarkar, the Principal of Nowgong College, Dr. Sarat Barkotoky, the Deputy Director of TLC,TU Dr. Bipul Kumar Sarma and Dr. Bhuban Chandra Chutia, Coordinator, IQAC, Nowgong College (Autonomous) were also present. The program was coordinated by Dr. Swapna Bora and Ikbal Ahmed, Assistant Professors of TLC, Tezpur University. The objective of the FDP was stated by the Director and rules and regulations of attending classes were explained by the TLC coordinator of the FDP.

The second session was a live panel discussion on the topic: Online Examination System: Basic Philosophy. The panelists were: 1.Dr. Dhruba Jyoti Choudhury, Controller of Examinations, Gauhati University 2. Dr. Ram Shankar, Controller of Examinations, Central University of Odisha, 3. Dr. L Boral, Controller of Examinations, Tezpur University. The panel discussion was moderated by: Prof. S. S. Sarkar, Director, Teaching Learning Centre, Tezpur University. The panelists shared the knowledge on different aspects evaluation system and evaluation norms followed in their respective institutes and how they are preparing for online evaluation system.

In the next session the Resource Person was Ikbal Hussain Ahmed, Assistant Professor, TLC, Tezpur University who took a live session on the topic "Cloud Based Storage and Sharing. After the live discussion, a recoded tutorial was shared in the Google Classroom. The discussion was mainly practical orientation of preparing and sharing e-content. With the help of cloud based storage system we can upload, download or access our data anywhere anytime. We came to know how data gets

stored in remote server and how it is possible to assess without transforming manually. With being present in front of the computer or desktop it's possible to assess data through this cloud storage. The resource person has discussed about the concept of cloud and the different devices which uses this cloud computing to access data. After this session the participants were asked to practice on the software following the recorded tutorial.

At the end of the day, the participants were asked to submit Online Feedback. Here participants could rate different aspects of a resource person's session. Additionally, the participants had to submit summary of their learning in the Feedback.

Day 2: 23-06-2021 Wednesday

The first two sessions were conducted by Dr. Bipul Kumar Sarmah, Deputy Director, TLC,TU on the topic "LMS MOODLE and Evaluation". The session detailed minutely about Moodle platform for organizing classes, managing assignments, quizzes, exams and assessments. The session was clear and explanatory

In the afternoon sessions, the pre-recorded videos on Moodle was shared with participants for hands on practice. The resource person was available online for answering queriries from participants.

At the end of the day, the participants were asked to submit Online Feedback. Here participants could rate different aspects of a resource person's session. Additionally, the participants had to submit summary of their learning in the Feedback

Day 3: 24-06-2021 Thursday

Two live sessions were conducted by Dr. Swapna Bora, Assistant Professor, TLC, TU. The topic was LMS Google for Evaluation. In the First Session she deliverd on Creation of Google Classroom, Adding Participants, Creating Posts, Uploading Materials (File, Links etc.), Creating Assignments (assigning marks, submission deadlines), Grading Submissions etc. In the Second Session she delivered on Creating Google Forms, Different types of Questions, Adding Image/Videos, File Uploads, confirming submission receipts, getting respondents email, retrieving responses etc. In the afternoon sessions some recorded tutorials were shared for the hands-on-practice by participants and the same was coordinated by the resource person.

At the end of the day, the participants were asked to submit Online Feedback. Here participants could rate different aspects of a resource person's session. Additionally, the participants had to submit summary of their learning in the Feedback

Day 4: 25-06-2021 Friday

The first session(live) was delivered by Dr. B. S. Balaji, Jawaharlal Nehru University (JNU),New Delhi. Dr. Balaji shared his vast experience on different aspects of Google Classroom. The resource person speaks on the use of different technical means for online teaching and evaluation. Advanced evaluation methods such as Answer Keys, Marking Scheme and Rubrics are discussed elaborately in the session. A rubric is an explicit set of criteria used for assessing a particular type of work and provides more details than a single grade or mark. Typically designed as a grid-type structure, a grading rubric includes criteria, levels of performance, scores, and descriptors which become unique assessment tools for any given assignment. Grading rubrics are effective and efficient tools which allow for objective and consistent assessment of a range of performances, assignments, and activities. Rubrics can help clarify your

expectations and will show students how to meet them, making students accountable for their performance in an easy-to-follow format. The feedback that students receive through a grading rubric can help them improve their performance on revised or subsequent work. Rubrics can help to rationalize grades when students ask about your method of assessment. Rubrics also allow for consistency in grading for those who team teach the same course, for TAs assigned to the task of grading, and serve as good documentation for accreditation purposes. The session ended with discussion with participants.

In the second session a live lecture on "Innovative Tools for Online Assessment and Evaluation" was delivered by Dr. Tejinder Pal Singh, University Business School, Panjab University. The speaker demonstrated the use of different tools like: Quizzes, Google classroom, Mentimeter, Edpuzzle, Socrative, Poll everywhere, Padlet etc. highlighting the key features and how it it can be used for evaluation. The session ended with discussion with participants. In the afternoon sessions, the recording of morning sessions were shared with participants and they instructed to do hands-on-practice. The sessions were monitored by TLC faculties.

At the end of the day, the participants were asked to submit Online Feedback. Here participants could rate different aspects of a resource person's session. Additionally, the participants had to submit summary of their learning in the Feedback.
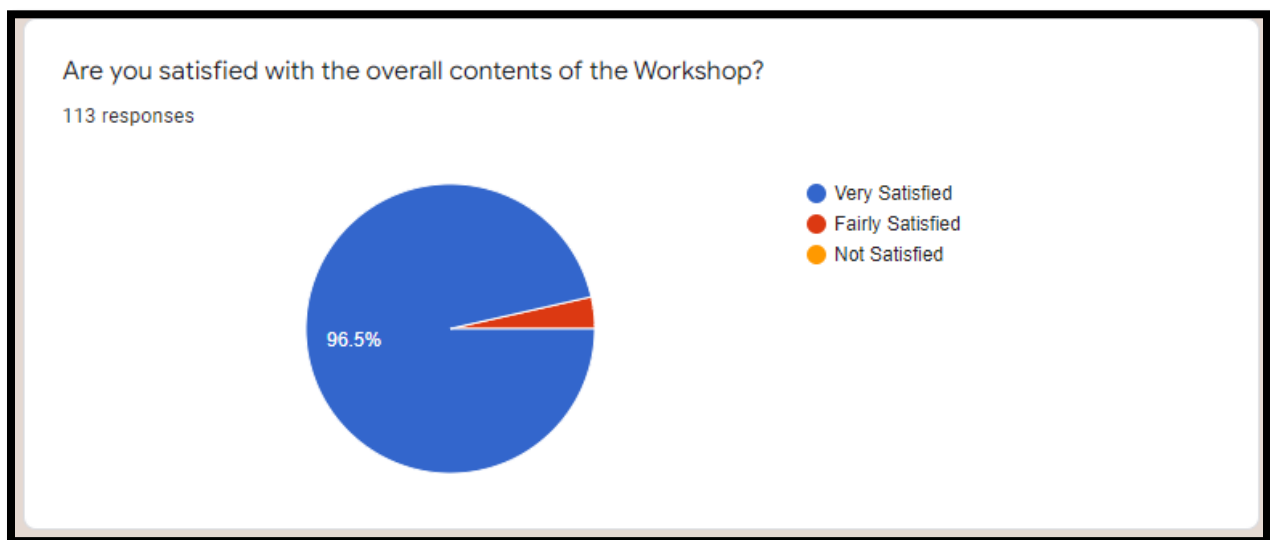
Day 5: 26-06-2021 Saturday

An interactive session was organized in the morning sessions. Dr. Swapna Bora, Ikbal Ahmed and Dr. Bipul Kumar Sarma answered to the different queries of the participants.

The program ended with s brief valedictory sessions. This session was graced by the Registrar of Tezpur University, Dr. Biren Das, the Director of TLC, TU Professor Subhrangshu Sekhar Sarkar, the Principal of Nowgong College, Dr. Sarat Barkotoky, the Deputy Director of TLC,TU Dr. Bipul Kumar Sarma and Dr. Bhuban Chandra Chutia, Coordinator, IQAC, Nowgong College (Autonomous) were also present. The program was coordinated by Dr. Swapna Bora and Ikbal Ahmed, Assistant Professors of TLC, Tezpur University. Prof. Sarkar elaborated on the key learning outcomes of the programs. Dr. Barktoky thanked TLC for the collaboration with his college and discussed the program is going to help them in developing an effective plan for online evaluation. Dr. Das, the Registrar illuminted on the topic of evaluation in the light of NEP2020 and lauded the collaborative effort of TLC and Nowgong College. The program ended with the vote of thank offered by Dr. Bipul Sarmah, Deputy Director of TLC.
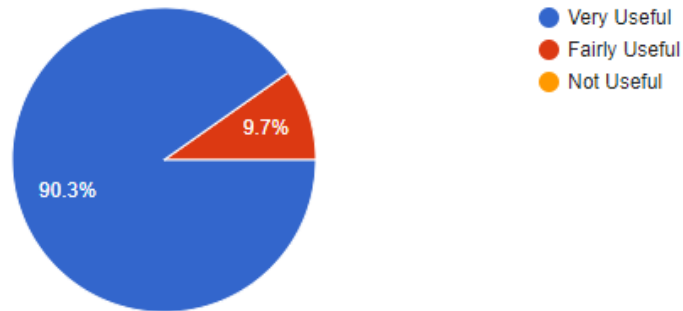
General Feedback:

A general feedback was collected from participants to assess different aspects of the workshop/ Few statistics are as follows:
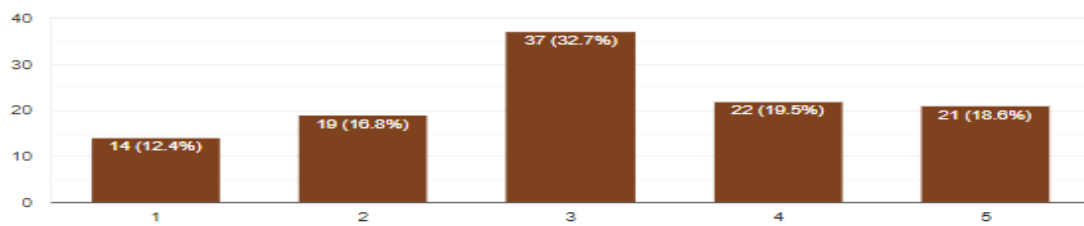
How would you rate the activity work?

113 responses

- Very Useful
- Fairly Useful
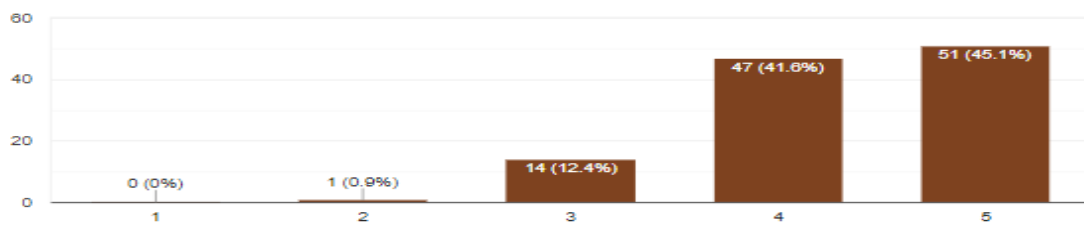- Not Useful

90.3%
9.7%

Rate your level of competency of using ICT tools BEFORE coming to attend the program(1 means very basic and 5 means advanced)

113 responses

Rate your level of competency of using ICT tools AFTER attending this program(1 means very basic and 5 means advanced)

113 responses

Links to NMTT Portal:

The program notification was shared in the National Mission on Teachers and Teaching(NMTT) portal run by the Ministry of Education, Govt. of India. As per Ministry of Education recommendation the program report and list of successful participants are uploaded in the NMTT Portal. However, as part of its good practices, TLC, Tezpur University issues certificate to participate only after uploading the verified list of participants at NMTT portal and in the E-Certificate it is mentioned that anyone can check the validity of the Certificate by comparing participant details available in NMTT portal. A direct link to the list is provided here: https://nmtt.gov.in/participant/tlc/PMMMNMTT-2019-100011?programid=4755

Program Brochure:

Weeklong Online Workshop(FDP) on *Online Evaluation Systems*

(Equivalent to UGC HRDC STC)

:Organized by:
Teaching Learning Centre (TLC)
Tezpur University, Napam, Tezpur
In association with
Internal Quality Assurance Cell (IQAC)
Nowgong College (Autonomous), Nagaon, Assam

Online Course Evaluation!

Date: 22nd - 26th June, 2021

ONLINE EXAM

For any enquiry, please feel free to contact:
Dr. Bhuban Ch. Chutia (Email: bhuban78@gmail.com, Ph.: 7002133245)
Dr. Swapna Bora (Email: tlc.tu@tezu.ernet.in, Ph.: 9954337232)

Application Procedure

Interested Faculty Members can apply online for participating in the workshop on or before 15th June, 2021. The applicant will have to pay an enrollment fee (Non-refundable) of Rs.800/- in favor of the Registrar, Tezpur University.

The participants must make the prescribed payment through NEFT/IMPS or any online payment method to the following account:

Account Holder	: Registrar, Tezpur University
Bank Name	: State Bank of India
Branch	: Main Branch, Tezpur
IFSC Code	: SBIN0000195
MICR Code	: 784002002
Account Number	: 10501586319
Amount payable	:Rs.800.00 (Eight Hundred only)

After successfully making the payment the applicant will have to get a screenshot/softcopy of the transaction either in JPEG or PDF format which shall be uploaded during online registration.

Registration for the workshop can be done by using the following link

Click Here to Apply
Or Copy the following link

https://docs.google.com/forms/d/e/1FAIpQLSe_A2UiAIUVyn3fCP1N0rNfIP2Y4ec43fyqGUmSXeOGy8je7w/viewform

The successful submission of the form will automatically confirm your registration. The form can be submitted once only from one Gmail account. If you want to correct any error, you may open the link again from your same Gmail account and it will show you edit option. For any issues please contact us at cecptlc@gmail.com

Program Snapshots:

Day 4: Session 1: Google Classroom:Sharing Experiences -Dr. B. S. Balaji, JNU

Innovative Tools for Online Assessment and Evaluation, RP: Dr. Tejinder Pal Singh

The Registrar of Tezpur University Dr. Biren Das delivering the valedictory Speech.

End of the Report